



**NEWPORT PUBLIC SCHOOL  
P&C ASSOCIATION  
MINUTES OF MEETING  
19 March 2019, NPS**

<b>Present:</b>	Shani Law, Todd Woods, Nicole Lucchese, Natalie Baldi, Adam Hearne, Trina Leslie, Jodi Newton, Natalie Sampson, Mel Cogan, Nyree Jarvis, Christine Peet, Carla Pettit, Rebecca Woodman, Nyssa Carter, Bruce Baker, Zoe Letts, Ana Arruzza
<b>Quorum:</b>	Yes
<b>Apologies:</b>	Louise Woods, Keiva Baker, Shonagh Wheeler, Bec Halakas, Jacqui Wilson, Laura Scott, Sofie Glaesel, Vanessa Bayfield, Lisa Walsh, Rachel Wilson, Amanda Fisher, Nerina Scamps, Nicole Johnson, Justine Kim
<b>Key Actions Arising</b>	
	<b>Responsible</b>
1. Review of proposal by Greg Moran for funds to improve uniforms of sporting teams.	P&C review and vote
2. Music sub-committee vote passed- details of the new arrangement to be worked out.	President/music sub-committee

Meeting called open at 7:12pm

**1. WELCOME BY PRESIDENT**

Introductions by Shani Law.

**2. APOLOGIES**

See above.

**3. PREVIOUS MEETINGS MINUTES & ACTION POINTS**

Previous meeting (12Feb2019) minutes were not available- review and approval will be carried forward to next meeting.

Last meeting Action Items:

1. Mothers' Day stall profits to go to Year 6- proposed by Trina Leslie, seconded by Nyree Jarvis, passed by majority vote.
2. Music sub-committee vote- proposed by Bruce Baker, seconded by Nat Sampson, passed unanimously. The President will meet with the music sub-committee to work out details of the new arrangement.
3. Sub-committee reporting – In process- President and Treasurer working on understanding of how the sub-committees work and how best to streamline the reporting for transparency and financial control.

**4. SECRETARY'S REPORT**

Nothing to report.

**5. TREASURER'S REPORT**

- Handover from the previous Treasurer is ongoing, changing signatories is an open action item.
- Current P & C position- \$10,621 cash balance, \$84,165 term deposit.
- Treasurer is in the process of obtaining subcommittee bank account statements.



- Plan is to set up Xero accounting bank accounts to provide complete transparency for all accounts.
- A book keeper will be engaged to review financials for 2018- accounts need to be submitted by June 30.

## 6. RELIEVING PRINCIPAL'S REPORT

Learning and support programs:

- Linda McLauren provides a multi lit program focusing on early intervention. The program provides literacy support to Year 3 students in small groups, support to Year 2 students and teachers, and in class support for Year 4 students.
- Kellie Cheeny provides phonics programs and support to Year 1 students in small groups, as well as some Kindergarten students who would benefit from the support towards the end of the year.
- Lara Windon provides programs for gifted and talented students. These students are withdrawn from class to participate in extension programs. Identification strategies will include standardized testing and teacher identification.
- Kate Power provides numeracy skill support 2 days per week.

Garden Club:

- Teacher rostered every lunchtime to help supervise the Garden Club. This helps to keep the gardens watered and maintained and is open to all interested students.

Sensory space:

- The sensory space is complete. The room aims to provide students a place to go to help regulate emotion and behavior. Students can go there as scheduled by teachers or during the 2<sup>nd</sup> half of lunch. So far there has been a positive response with reports of improved engagement.

Proposal by Greg Moran:

- Adam Hearne presented a proposal from Greg Moran for the P&C to provide funding to improve the uniforms of the schools' sporting teams.
- The cost of this proposal is around \$6000.
- The proposal also includes a request for the uniforms to be managed by the Uniform Shop to reduce the burden on teachers. There would be a deposit for use of the uniforms to provide an incentive for return.
- The proposal has been provided to the President for review and is an action item for the next meeting.

School fence:

- Natalie Baldi presented an update on the school fencing.
- Assets originally proposed a security fence enclosing 2 sides of the school separately. It would leave the play equipment unfenced to allow community access.
- After extensive consultation the school fencing will be upgraded replacing existing fencing along Queens Parade, up Stuart Street around the kindergarten playground, along Beaconsfield, and along the astro turf area on Queens Parade.
- This solution increases safety and security without separating the school.
- DoE is currently arranging to have contractors tender for the project.

## 7. DEPUTY PRINCIPAL'S REPORT

Nothing to report.

## 8. SUB-COMMITTEE REPORTS

- a. Canteen



- The new menu has been very popular.
  - There are currently 17 unpaid IOU's.
  - More information will be coming regarding an Earn and Return bin for drink containers.
  - Shani will follow up with Tammy to see if the canteen is in need of funds to replace the hot chocolate machine.
- b. Uniform shop
- The uniform shop will be donating \$5000 to the P&C.
  - An email update was provided with cash flow information.
  - There is an abundance of 2<sup>nd</sup> hand clothes available with great prices in the Uniform Shop. Information should be sent out through the class parent network to make sure parents are aware.

## 9. FUNDRAISING

Run for Fun Colour Explosion:

- Run for Fun Colour Explosion is scheduled for May 1<sup>st</sup>.
- It is managed by an external company which considerably reduces workload on parent volunteers.
- Around 200 students have signed up online, continued efforts to get more students involved. Students sign up online, but this does not need to be shared on social media unless the parents choose to.
- The P&C wants to pass on their thanks to Greg Moran for organizing this fundraising event.

## 10. MUSIC REPORT

- Great numbers of participants in all programs.
- There are a number of upcoming music concerts.
- Ben has completed training over the holidays- including Music Director and Conducting workshops.
- Music committee will have a fundraising day this Saturday at the election- sausage sizzle, bacon and eggs, and cake stall.
- A note will be sent through SkoolBag to encourage people to support the music stall.

## 11. NOOSHC

- NOOSHC AGM will be held on 20Mar19, 7pm in the NOOSHC building. Positions will be available for the upcoming year.
- NOOSHC is run by a strong parent committee.

## 12. GARDENING REPORT/ PLAYGROUND IMPROVEMENT

- Plants are growing well.
- School organized lunchtime gardening duty should help with maintenance as well as opportunities for kids to be involved,
- Mural should be completed sometime next month. After that the climbing holds can be installed.

## 13. GENERAL BUSINESS

- A suggestion was made that the P&C contribute to the year 6 school gift. That idea will be revisited once it is decided what the gift will be.
- Katrina Meek sent through a suggestion that the netball courts are converted to multi-sport courts. This would provide a place for kids to gather and be active. More



information regarding the costs and logistics of this will be obtained and then further discussed.

- A request was made for extra shelving to be installed in the music store room. A message will be placed in the music committee section of the Natter to ask for assistance with this.

Meeting called closed at 8:58pm