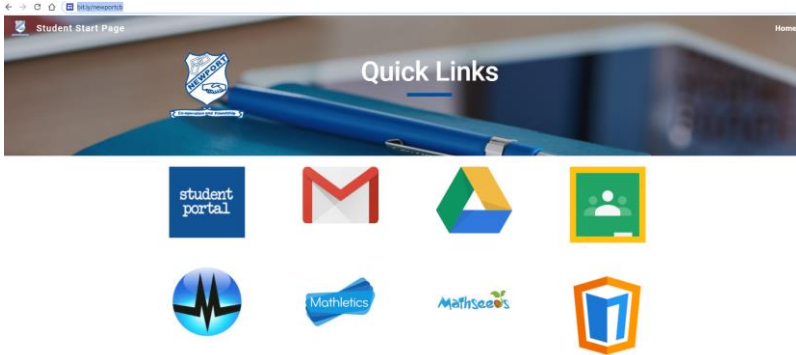


## How to change your password

1. Open a web browser (Chrome is the preferred browser) and type [bit.ly/newportcb](https://bit.ly/newportcb) into the address bar.



2. Click on the 'Student Portal' icon.



3. If you are not already signed in it will prompt you to enter your department login details.

**Login with your DoE account**

User ID

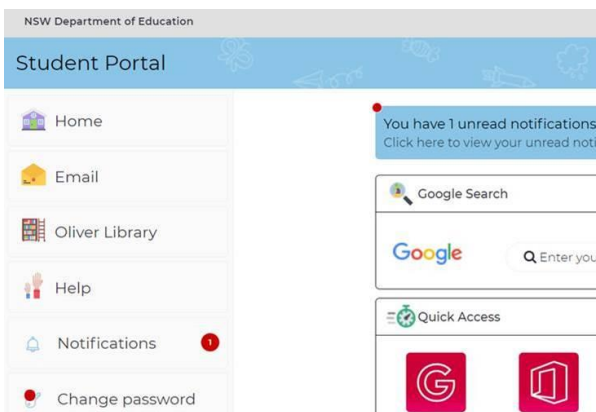
Example: jane.citizen1

Password

[Log in](#)

[Forgot your password?](#)

4. Click 'change password' on the left side of the page.



5. Type in your old password and type in a new strong password and re-enter the new password again.

### Change password

Current password

New password

Re-enter new password

[Save password](#)