

Leadership

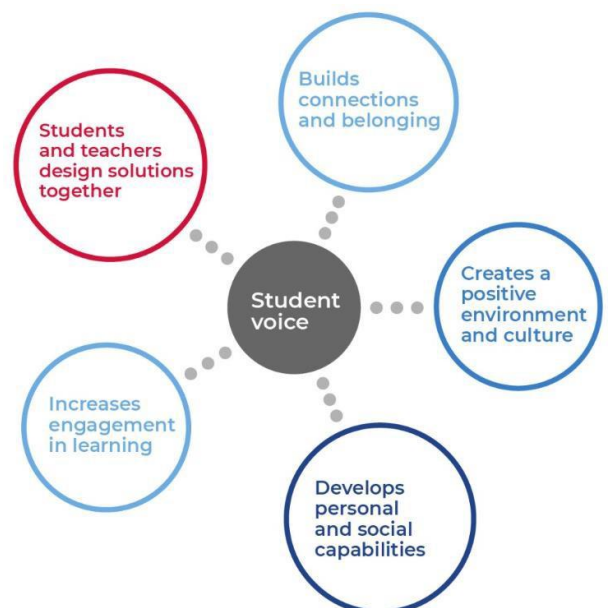
NEWPORT PUBLIC SCHOOL CARE CODE

At Newport we....

C ooperate by	<ul style="list-style-type: none"> • Being polite • Acting safely • Being in the right place at the right time • Being truthful
A chieve by	<ul style="list-style-type: none"> • Listening and following instructions • Doing our personal best • Being organised and prepared • Allowing others to learn without distraction
R espect by	<ul style="list-style-type: none"> • Accepting others differences • Helping each other • Looking after our school environment • Taking pride in ourselves
E ngage by	<ul style="list-style-type: none"> • Learning all we can at school and at home • Asking for help when we need it • Being responsible for our own actions • Accepting challenges and being persistent

The Wellbeing Framework for schools

 CONNECT	 SUCCEED	 THRIVE
<p>Our students will be actively connected to their learning, have positive and respectful relationships and experience a sense of belonging to their school and community.</p>	<p>Our students will be respected, valued, encouraged, supported and empowered to succeed.</p>	<p>Our students will grow and flourish, do well and prosper.</p>
<p>ENABLE</p> <p>The school environment is pivotal to the growth and development of our most important assets – our children and young people. Our schools strive for excellence in teaching and learning, connect on many levels and build trusting and respectful relationships for students to succeed.</p>		





We believe all of our Year 6 students are school leaders. Some will be a part of the elected leadership team and others will have the opportunity to take a role in leadership through self-nomination based on their interests and skills. Formal leadership positions include our two School Captains, two Vice Captains and eight Ministers, our eight House Captains and eight Vice Captains and four Music Captains. These will be selected based on the students' participation in the Student Leadership Preparation Program, which include the School Service Program and the voting process as explained below.

In addition to this, leaders are needed to fill roles across the school in project teams to support School Parliament. These include canteen assistants, library monitors, lost property monitors, recreational sports and creative play assistants, environmental leaders, celebration and communication managers, flag managers, bicycle leaders, Book Club assistants, art club leaders, flash-mob and dance leaders and sound technicians. Students will nominate themselves for these roles through an application process in Year 6.

Stage 3 Students' Behaviour Expectations

Stage 3 (Years 5 and 6) students are the leaders of our school and their actions have a significant impact on the wellbeing of all the children K-6. At Newport, we are reinforcing the school code of Cooperate, Achieve, Respect and Engage and the importance of keeping this in mind throughout the year.

Our formal leadership program will commence in Term 2 when students nominate themselves for and act in school service positions. These opportunities will be coupled with in class lessons and homework assignments designed to open discussions about leadership between home and school throughout Term 3 and 4. As we foster leadership skills within the students a focus will be placed on the importance of exemplary behaviour, underpinned by the CARE code including their uniform being worn with pride. Setting an example for others to follow is of utmost importance. In gaining a formal leadership position, positive behaviour and adherence to the school code are key expectations of being a formal school leader. **Under certain circumstances, a student's nomination for school leader may be revoked due to their behaviour.**



Leadership Preparation Program Terms 3 and 4

Over a series of 8 weeks, the Year 5 students will be engaging in teaching/learning experiences focussing on developing their leadership skills such as communicating, active listening, valuing others, acting as role models, making decisions, leading project planning and running successful meetings.

A part of this program will be their own research project on a leader and role model of their choice which will be sent home as part of their homework.

School Service

This year the students will engage in “School Service” where they will become actively involved in volunteering for things that need to be done around the school including, weeding, mulching, picking up/sorting recyclables, sorting lost property, encouraging others in the CARE code, helping staff with various jobs, preparing sporting equipment, preparing for events (e.g. Kinder Orientation), greeting and thanking visitors, assisting younger students at park, raising and lowering the flags, assisting in the library, and promoting traffic safety. The students will record their completed activities and self-assess their performance (organisation, punctuality, trustworthiness, attitude, acceptance of feedback, quality of work) as well as being overseen and assessed by a staff member.



Name: _____
Service/s: _____

Service Description

Service 1

Dates Completed Supervisor's Signature

1.		
2.		
3.		
4.		

Service 2

Dates Completed Supervisor's Signature

1.		
2.		
3.		
4.		

	Excellent		Good		Satisfactory		Unsatisfactory	
	Self-rating	Supervisor	Self-rating	Supervisor	Self-rating	Supervisor	Self-rating	Supervisor
Quality of the Work								
Organisation								
On time / Punctuality								
Attitude								
Presentation-uniform/ manners/courtesy/speech								
Trustworthiness								
Acceptance of Feedback								

Supervisor: _____

Comment:



Name: _____

Service/s: _____

This sheet is for your planning. See your supervisor and organise a time to complete your school service.
Both tasks need to be completed 4 times by Friday 4 June (Term 2 Week 7).

Term 2 Week 6	Monday 24 May	Tuesday 25 May	Wednesday 26 May	Thursday 27 May	Friday 28 May
Before School					
Recess					
1st Lunch					
2nd Lunch					

Term 2 Week 7	Monday 31 May	Tuesday 1 June	Wednesday 2 June	Thursday 3 June	Friday 4 June
Before School					
Recess					
1st Lunch					
2nd Lunch					



Name: _____

Service/s: _____

This sheet is for your planning. See your supervisor and organise a time to complete your school service.
Both tasks need to be completed 4 times by Friday 30 July (Term 3 Week 3).

Term 3 Week 2	Monday 19 July	Tuesday 20 July	Wednesday 21 July	Thursday 22 July	Friday 23 July
Before School					
Recess					
1 st Lunch					
2 nd Lunch					

Term 3 Week 3	Monday 26 July	Tuesday 27 July	Wednesday 28 July	Thursday 29 July	Friday 30 July
Before School					
Recess					
1 st Lunch					
2 nd Lunch					

Formal Leadership Nomination Process

Students who have successfully completed the Student Leadership Preparation Program including the School Service Program and who have upheld the school's CARE Code and values may nominate for a formal leadership position.



Election of School Leaders

SCHOOL CAPTAINS

Nominations take place during Term 4, Week 5

Voting takes place during Term 4, Week 6

1. Following successful completion of the Year 5 Leadership Preparation Program, names are taken of Year 5 boys and Year 5 girls who will be at Newport Public School next year and would like to nominate for The School Leadership Team (This includes School Captains, Vice Captains and eight Ministers).
2. Names of absent students are included.
3. Year 5 students vote on the nominees.
4. The 20 nominees (10 boys and 10 girls) with the highest number of votes are included on a ballot paper.
5. These candidates prepare a 1 minute speech at school. To ensure fairness, candidates will be given the specific topic at school and time to prepare their speeches. Speeches are not to be prepared at home.
6. All Year 5 students and all teachers vote for two boys and two girls to become School Captains and Vice Captains and four boys and four girls to become School Ministers.
7. The Captains will be the boy and girl with the highest number of votes, Vice Captains the second highest number of votes, then the ministers selected in order from third to sixth (for boys and girls).
8. The 12 successful candidates will form the Student Leadership team.

HOUSE CAPTAINS

Nominations and voting will take place Friday Term 4, Week 7.

1. Voting for House Captains is completed after The School Leadership team is elected.
2. All Year 5 students wishing to nominate for House Captain will complete the nomination slip and return it to their class teacher.
3. All teachers vote on the student nominees. The candidates are decided by this vote.
4. Voting is then done at House Meetings. All those in attendance (Years 2-6) have a vote.
5. The candidates will introduce themselves and say why they believe they would make an excellent House Captain and one goal they would like to achieve as a school leader.
6. Students will vote using the *heads down – arm up* voting method.
7. The candidate with the highest number of votes is announced as the House Captain.
8. The voting process is then repeated. The candidate with the highest number of votes from the remaining candidates is the Vice Captain.
9. The process is conducted for both boy and girl candidates.
10. The 8 successful candidates will form the Sports Leadership Team.

MUSIC CAPTAINS

Nominations and voting will take place in Term 4, Week 8.

1. Any Year 5 Band/Orchestra member who has not been previously elected, can nominate as Music Captain.
2. Each music group will only vote for the leaders of their particular group.
3. Candidates are selected in consultation with the Music Program conductors.
4. Candidates are presented to the music ensembles. They will introduce themselves and say why they believe they would make an excellent Music Captain.
5. Members of the Music Program vote using the *heads down – arm up* voting method.
6. The two candidates with the highest number of votes become Music Captains for their ensemble.
7. The 4 successful candidates will form the Music Leadership Team.

Letter of Invitation to 20 Successful Leader Nominees

The 20 nominees will receive a letter to parents describing the responsibilities expected of our formal leaders and asking for parent support through a return slip.

For example:

Student Leader Elections

I have discussed the role and responsibilities of Student Leader with my child.

Tick the appropriate box

I give permission

I do not give permission

for my child to participate in the Newport Public School Student Leader Elections.

Child's name:

Parent/Caregiver's name (please print):

Parent/Caregiver signature:

Date:

Other Year 6 Leader Opportunities

All other Year 6 students will write an application for one of the remaining leadership positions.

Applications completed in his/her Year 6 year include;

1. Which leadership position they would most like to fill;
2. A description of their personal strengths/ attributes;
3. How they see the role of the position for which they have applied;
4. Why they will make a good _____ leader;
5. Second and third choice for leadership position.

Recreational Sports Leaders - Issue and pack away sports equipment from the sports shed on the netball court, organise 'fun' sports/ games.

Creative Play Leaders - Issue, supervise and pack away loose parts play (3-6, K-2 and Kinder)

Environmental Leaders - Garden Club, garbage monitors, watering garden beds and making signs relating to the gardens, assisting with recycling, monitoring recycling buckets in the library, advertising/raising the awareness of environmental issues.

Flags Managers – Daily flag raising and furling

Assembly and Sound Crew - Setting up for assembly, sound system for assemblies, portable sound system (charging).

Celebration / Communication Ambassadors – Meeting and greeting visitors, assisting with hall/area organisation (tables/tea/coffee supplies), setting up chairs, mini bins for the rubbish, collecting keep cups for visitors, putting out / taking to the dishwasher, meeting and greeting guests, handing around platters of food, taking photos, liaising with visitors.

Lost Property – Sorting lost property and returning named items and sending unnamed items to the Uniform Shop.

Art Club Leaders – Organise and promote visual art groups at lunchtimes by sourcing materials, equipment and physical space, communicating the organisation and overseeing the art sessions.

Flash-mob / Dance Leaders – Working with Mrs Nicol to promote fun through dance.

Book Club Assistance - Checking and distributing Book Club orders.

Bicycle Leaders – Assisting students with bike maintenance, safety and the bike licence process.

Library Leaders - General duties as described by Librarians, supporting reading groups for interested students at lunch time.

We look forward to working with Year 5 and facilitating the development of their leadership skills and we are confident that they will lead the school capably in 2021-2022.